



2019 - 2020
NEW STUDENTS

APPLICATION FOR CAMPUS EMPLOYMENT

(Please Print)

STUDENT ID# _____

Name: _____

Social Security # ____ - ____ - ____

First Last

Address: _____

Cell Phone # () _____ - _____

Number and Street

area code number

Apt # _____

Home Phone # () _____ - _____

area code number

City: _____ **State:** _____ **Zip:** _____

Date of Birth: ____ / ____ / ____

YEAR IN SCHOOL: ____ **FRESHMAN** ____ **SOPHMORE** ____ **JUNIOR** ____ **SENIOR**

MAJOR: _____

Familiar with? ____ **Computers/Data Entry** ____ **Copy Machines**

Check One: ____ **Dorm** ____ **Commuter**

LIST ANY WORK EXPERIENCE (INCLUDE ALL JOBS AND EMPLOYERS)

Review the enclosed job listing and select your top three employment choices:

1. _____ **2.** _____ **3.** _____

Complete and return the following documents to the Office of Financial Aid:

- **Application for Campus Employment**
- **W-4 Tax (employee's withholding Allowance Certificate)**
- **USCIS Form I-9 (Department of Homeland Security)**
 - **TWO IDs – Documents to Establish Identity (one must be photo ID and unexpired)**
- **Employee Direct Deposit Enrollment Form include a voided check or printed deposit form from bank (if not received, check will be mailed home)**