

## Dominican College Student Code of Conduct and Disciplinary System

### **STUDENT CODE OF CONDUCT**

Dominican expects that each student will behave lawfully, maturely and responsibly and that the student's behavior will not be detrimental to the orderly conduct of the College's function as an educational institution or to the mission and reputation of the College.

While enrolled at Dominican College, all students are subject to the College Code of Conduct. Alleged violations of the Code of Conduct are administered through the policies and procedures of the Student Conduct System.

Violations of the Code of Conduct include any violation of federal, state, or local law, as well as lack of regard for the regulations governing an academic community as outlined in the College Catalog, the Dominican College Policy Manual, and other written College documents which express College policy. Students should be aware that their conduct off campus property may also be subject to College disciplinary action if it negatively affects the mission or reputation of the College.

Students are expected to inform the Office of Student Development if they have been involved with or charged with an off campus violation of local, state, or federal law, whether for cause or mistakenly, so that the College make take appropriate action and/or offer counseling and support.

#### **Article I: Introduction**

Dominican College, as an institution of learning and a community of persons with a special purpose, accepts its obligation to provide for its members an atmosphere that protects and promotes its educational mission and which guarantees its orderly and effective operation. To accomplish these goals, the College must require certain standards of conduct, The "Code of Conduct".

The Code of Conduct is not intended to define misconduct in exhaustive terms, or to replicate a criminal code and does not replace or relieve the requirements of civil or criminal laws. College regulations and civil and criminal law, though not in conflict, are often promulgated for different purposes and in different contexts. Therefore, the College has established standards of conduct related to its special educational mission. The Code of Conduct is a general statement of behavioral expectations and community standards built on the values espoused by the Dominican College Community. The Community values a scholarly, supportive, and caring environment, and affirms the uniqueness and dignity of each person. Any conduct that violates the pursuit of this environment or the dignity of another person is a violation of the Code of Conduct.

The conduct of students and student organizations on the premises of the College is subject to the College Discipline System and the Code of Conduct. The College may, at its discretion, and after appropriate deliberation, however, impose disciplinary sanctions in relation to off College premises conduct, if another member of the College community is the victim of misconduct, or the misconduct takes place at a sponsored activity or event, or involves a College recognized organization. The College also reserves the right to take necessary and appropriate action to protect the safety and well-being of the campus community. Such action may include taking disciplinary action against those students whose behavior off College premises indicates that they may pose a substantial danger to others in the Dominican College community, or otherwise have an adverse effect upon the mission or purpose of the College or upon individual members of the College community.

All members of the College community share the obligation to respect:

1. The fundamental rights of others as citizens.
2. The rights of others based upon the nature of the educational process.
3. The rights of the institution.
4. The rights of members to fair and equitable procedures for determining when and upon whom penalties for violation of College regulations should be imposed.

#### **Article II: STANDARDS OF MISCONDUCT**

The following is a list of examples of misconduct that may result in disciplinary action. It is not intended to be an exhaustive list of the type of conduct subject to disciplinary sanctions. Students are reminded that as members of the Dominican College community, they are expected to adhere to all published rules, regulations, and policies of the College, including those set forth in the Catalog as well as in Volumes II (Community Policies), V (Academic Policies) and VI (Student Life Policies) of the Dominican College Policy Manual. Students also are obligated to adhere to the laws of the city, county, state, and nation.

The College may, at its discretion impose disciplinary sanctions for other acts which it reasonably deems to be misconduct by students

and/or student organizations. Moreover, the penalties issued by the College in relation to student misconduct are issued solely as a result of the relationship the College has with the student, and such discipline is not a substitute and does not relieve an individual from any other civil or criminal penalty which may be imposed for the same conduct.

1. Academic Dishonesty
2. Alcohol and/or Other Drug Violations
3. Assault
4. Cohabitation
5. College Materials, Services or Property
6. Complicity
7. Computer Equipment, Services and Resources
8. Disruptive Conduct
9. Endangering the Safety of Others
10. Failure to Comply With College Rules and Instructions
11. False Information, Fraud and Forgery
12. Guests and Hosting Gatherings
13. Harassment of Another Individual
14. Hate Crimes
15. Hazing
16. Misappropriation
17. Notification of Criminal Arrest
18. Off-Campus Conduct Violations
19. Residence Hall Regulation Violations
20. Sexual Harassment
21. Sexual Misconduct
22. Smoking in Campus Facilities
23. Solicitation
24. Student Dress Code
25. Theft
26. Weapons
27. Violation of Written College Policy

**Note:** A violation of the Code of Conduct may also constitute a violation of city, state, or federal law and vice versa. If so, simultaneous prosecutions may result. Students should be aware that student status does not insulate them from awareness of and compliance with other laws.

### **Section 1: ACADEMIC DISHONESTY OR MISCONDUCT**

A statement of the Dominican College Policy on Academic Integrity is found in Volume V of the Policy Manual. Failure to comply with this policy may be deemed as misconduct by the College. Though subject to other process and penalties than those described in this Code, violations of Academic Integrity are types of misconduct that are important for students to understand and avoid. Therefore, all students must familiarize themselves with the College's Academic Integrity policy. All students must be honest and forthright in their academic studies. To falsify the results of one's research, to steal the words or ideas of another, to cheat on an assignment, or to allow or assist another to commit these acts corrupts the educational process. Students are expected to do their own work, and neither give, nor receive, unauthorized assistance.

### **Section 2: ALCOHOL AND OTHER DRUG VIOLATIONS**

Dominican College's students, faculty, and staff are our most valuable resource and their health and safety are matters of serious concern. The misuse and/or abuse of alcohol and drugs are of great concern to the college and its educational mission as well as to the well-being of the community as a whole. Because of this concern, and our intent to comply with applicable federal, state, and local laws, the College has formulated the following policy.

- 2.1 Alcohol:** We recognize that throughout one's college experiences, students may be exposed to alcohol use. It is our hope to educate students to make responsible choices. Please make good choices and please be aware that we are here both to help our community make responsible choices and to abide by state and local laws. It is the goal of Student Development to provide students with an atmosphere that supports their academic progress. Student Development, Residence Life, and Campus Safety will take necessary actions to ensure the environment remains secure and productive. Dominican College expects all students to

acknowledge, understand, and abide by the rules and regulations of the College, as well as federal and state laws regarding the use, sale, and distribution of alcohol.

- 2.1.1 No individual, regardless of age, may possess, consume, and/or be in the presence of alcoholic beverages on the Dominican College campus, unless at a function approved by the President of the College. [*Dominican College is a Dry Campus.*]
- 2.1.2 Alcohol paraphernalia is not allowed, and its presence is grounds for a room search.
- 2.1.3 Alcohol containers, either opened or unopened, for display are not permitted.
- 2.1.4 Residents in the presence of alcohol or alcohol paraphernalia in the residence halls, whether consuming alcohol or not, may be in violation of this policy.
- 2.1.5 Residents who invite guests, whether it is a resident or non-resident, who brings alcohol into their building/suite/room, may be in violation of this policy.
- 2.1.6 Public intoxication is prohibited. Anyone violating this policy may be arrested or transported to the hospital at his/her own expense.

**2.2 Illegal Drugs & Controlled Substances:** Dominican College is committed to a drug-free environment. Students are expected abide by all federal, state, and local laws regarding illegal drugs and controlled substances.

- 2.2.1 Possession of, and/or being in the presence of illegal drugs or controlled substances is prohibited.
- 2.2.2 Possession of drug paraphernalia including but not limited to, wrappers, pipes, homemade smoking devices, and non-prescribed medication or syringes, is also considered a violation of this policy.
- 2.2.3 The sale or distribution of a controlled substance is prohibited.
- 2.2.4 The smell of marijuana is considered evidence of use, cause for further investigation, and all parties present may be held responsible. For your own protection, please remove yourself from a situation where drugs are present.
- 2.2.5 Residents who invite guests, whether it is a resident or non-resident, who bring illegal drugs and/or drug paraphernalia into their building/suite/room may be in violation of this policy.

**NOTE:** We care about our students, and if we believe you are a danger to yourself or to others because of alcohol and/or other drug use, we will send you to a hospital for evaluation. Dominican College does not arrange for, or monitor, and will not assume responsibility or liability for an individual who is intoxicated.

At all times, consumption of alcohol off campus should not interfere with the rights of other individuals, the educational goals of the College, or the living environment of the residence halls. Intoxicated residents attempting to enter the building or found within the residence halls who are in a state that presents a safety concern for his/herself or others within the hall, EMTs will be called to assess the student and take him/her to the Emergency Room for medical care at his/her expense. Intoxicated residents will be responsible for any cleaning fees and labor charges from cleaning services for any necessary clean up due to their intoxication.

The federal law provides a tool for colleges and universities to work together with parents and students to help reduce the abuse of alcohol and other drugs. The 1998 Higher Education Act includes an explicit provision that authorizes colleges and universities to inform parents and guardians of alcohol and drug violations by their son or daughter on campuses. Dominican College makes use of this tool.

**2.3 Good Samaritan Provision:** Whenever a student assists an intoxicated individual in procuring the assistance of local or state police, security staff, residence life staff, or other medical professionals, neither the intoxicated individual, nor the individual who assists will be subject to disciplinary action (such as probation or removal from the residence hall) with respect to the alcohol incident. This provision does not preclude disciplinary action regarding other violations, such as theft, sexual harassment/assault, vandalism, etc. Individuals who are combative or not cooperative with the student, staff member, law enforcement or medical professionals assisting will not be eligible for this provision.

This provision offers a health-related response to the incident rather than a disciplinary consequence and does not excuse or protect those individuals that deliberately or repeatedly violate the Alcohol Policy. In order for this policy to apply, the intoxicated student must agree to timely referral to Prevention and Education Services for completion of alcohol education activities, and/or an assessment referral depending on the level of concern for student's health and safety. Additionally, the College reserves the right to notify parents and/or guardians of alcohol and/or other drug incidents in accordance with our policies. Serious or repeated incidents will prompt a higher degree of response. Failure to comply with and complete recommended follow-up by Prevention and Education Services may result in disciplinary action and could prompt the imposition of a medical withdrawal. The

Good Samaritan provision does not limit the authority of law enforcement personnel or Residence Life staff to act as required at the time of an alleged violation.

### **Section 3: ASSAULT, FIGHTING, OR PHYSICAL ABUSE OF ANOTHER PERSON**

Physical abuse or assault of any person on College owned or controlled property, or at a College sponsored or supervised function; or conduct that threatens or endangers the health or safety of a person is prohibited, including but not limited to:

- 3.1** Inflicting bodily harm upon any person;
- 3.2** Taking any action for the purpose of inflicting harm upon any person;
- 3.3** Threatened use of force upon any person;
- 3.4** Subjecting another person to unwanted physical contact.
  - 3.4.1 Examples include, but are not limited to pushing, shoving, punching, kicking, and biting.

### **Section 4: COHABITATION**

Cohabitation, which is defined as the sexual union between two individuals without the benefit of marriage, is not permitted at the College. Guests of the opposite gender of their hosts may not sleep in the same room regardless of their relationship. Cohabitation with a sexual partner is inconsistent with the Dominican College Philosophy, purpose of the residence hall, and is not permitted.

### **Section 5: COLLEGE MATERIALS, SERVICES OR PROPERTY**

A student shall not misuse, abuse, and or vandalize any College material, service or property. Specific violations of this standard include, but are not limited to:

- 5.1** Destroying, damaging, misusing, or defacing any College building, facility, or property, or any private property on-campus or being used for a College-sponsored event;
- 5.2** Destroying, damaging, misusing, reproducing, or defacing any laboratory equipment, athletic equipment, or any material issued or owned by the College;
- 5.3** Impairing or otherwise hindering another's use of a College material, service, or property;
- 5.4** Littering on or in any College property, facility, or building;

### **Section 6: COMPLICITY**

A student shall not, through act or omission, assist another student, individual, or group in committing or attempting to commit a violation of this Code of Conduct or any other written College policy. A student who has knowledge of another committing or attempting to commit a violation of the Code of Conduct is required to remove oneself from the situation, and failure to do so when reasonable under the circumstances may be the basis for a violation of this policy.

### **Section 7: COMPUTING EQUIPMENT, SERVICES, AND RESOURCES**

All students utilizing the College's computing equipment, services and resources, including its PCs, network, and computer labs, must adhere to the College's Information Technology policies as outlined in the *Dominican College Policy Manual, Volume II, Section 2.4, pages 48-71*.

### **Section 8: DISRUPTIVE CONDUCT**

A student shall not impair, interfere with, or obstruct the orderly operations, conduct, process, or function of the College or any of its students, faculty members, College officials, or guests. Disruption of operations of the College is defined as an action or combination of actions, by an individual or a group that unreasonably interferes with, hinders, obstructs, or prevents the regular and essential operation of the College or infringes upon the rights of others to freely participate in its programs and services.

Specific violations of this standard include, but are not limited to:

- 8.1** Committing or threatening to commit any act of violence against self or other;
- 8.2** Threatening the health, safety, or welfare of another;

- 8.3 Acting recklessly or in a manner that endangers or could reasonably be expected to endanger the health, safety, or welfare of the student or anyone else;
- 8.4 Interfering with the freedom of movement of another person;
- 8.5 Invading the privacy of another person;
- 8.6 Interfering with the right of another to enter, use, leave, or enjoy any College building, facility, property, service, resource, or activity;
- 8.7 Interfering with a faculty member, College official, and/or law enforcement official in the performance of their duty;
- 8.8 Interfering with the freedoms of speech, religion, or association of another;
- 8.9 Trespassing or the unauthorized entering or accessing, either by oneself or assisting another, of any College building, facility, property, service, resource, or activity;
- 8.10 Climbing or scaling the exterior of any College building;
- 8.11 Instigating or otherwise encouraging others to engage in a fight, riot or other disruption
- 8.12 Making, exhibiting, or producing any inappropriate, loud, or disruptive noise or behavior;
- 8.13 Exhibiting public nudity or lewd behavior; and
- 8.14 Urinating in any public area of College buildings, facilities, or property; or
- 8.15 Using abusive or obscene language or gestures towards any College officials acting in performance of their duties.

**Section 9: ENDANGERING THE SAFETY OF OTHERS**

A student shall not endanger the lives or safety of others. Specific violations of this standard include, but are not limited to:

- 9.1 Creating a safety hazard, including but not limited to obstructing fire escape routes such as hallways or stairwells and the propping open of stairwell doors;
- 9.2 Setting or causing a fire;
- 9.3 Tampering with, misusing or damaging fire or safety equipment, such as alarms, , pull stations, heat sensors, smoke detectors, sprinkler heads, hoses, and fire extinguishers;
- 9.4 Failing to immediately exit any facility or building when a fire alarm has been sounded, or hindering or impairing the orderly evacuation of any Dominican College facility or building; or
- 9.5 Disobeying a command by any College official, faculty member, or law enforcement official in connection with a fire, alarm, or other safety or security matter.

**Section 10: FAILURE TO COMPLY**

It is a violation to ignore, disobey, disregard, or otherwise violate any provision of this Code of Conduct or any applicable College policy or regulation. Specific violations include, but are not limited to:

- 10.1 Failing to comply with, or respond to the directive of any Dominican College official, faculty member or law enforcement official;
- 10.2 Failure to or refusal to respond to a request to report to an administrative office.
- 10.3 Failing to comply with the terms of any Dominican College agreement, policy, or procedure, emergency or fire safety guideline;
- 10.4 Failing to meet the terms of on any imposed conduct sanction, failure to complete a specified condition or assignment of a sanction, or violating the Student Code of Conduct when on disciplinary probation;
- 10.5 Failing to comply with any applicable federal, state, or local law;
- 10.6 Failing to advise the College of an on or off-campus criminal charge(s) or conviction.

**Section 11: FALSE INFORMATION, FRAUD AND FORGERY**

Responsibility for one's own actions is a cornerstone principle of a living and learning community, as well as necessary in the development of personal character. Furnishing false information to the College or others with intent to deceive is contrary to such responsibility and to the well-being of the College community.

**11.1 False Information:** A student shall not furnish false information to the College or participate in other similar forms of dishonesty in College regulated affairs, including knowingly making false oral or written statements to any College official or disciplinary committee. Specific violations of this standard include, but are not limited to:

- 11.1.1 Making a false or misleading oral or written statement to any College official or faculty member when the student knew or should have known the statement was false;
- 11.1.2 Making a false or misleading oral or written statement that misrepresents the character, qualifications, or reputation of him/herself or another;
- 11.1.3 Falsely reporting the presence of an explosive or incendiary device, or fire or other safety hazard;
- 11.1.4 Falsely reporting a crime or a violation of this Code of Conduct; and
- 11.1.5 Possessing any form of false identification.

**11.2 Fraud and/or Forgery**

- 11.2.1 Forgery, reproduction, alteration, destruction, defacing, counterfeiting, or misuse of College documents, records, keys, DC1 card, other identification cards, or papers is prohibited.

**Section 12: GUESTS and HOSTING GATHERINGS**

Students are responsible for the behavior of their guests and must ensure that guests comply with Dominican College policies and regulations, including the standards in this Code of Conduct. Students and their guests in the College's Residence Halls are responsible for abiding by the Guest Policy as stated in the Guide to Residence Life.

- 12.1** Residents are responsible for all activities that occur within their room and associated common areas at all times.
- 12.2** Regardless of the length of stay, guests are expected to abide by all College and Residence Life policies, procedures, regulations, and standards.
- 12.3** The host is responsible for the actions of his/her guests, whether the guest is a student or non-student, at all times. Conduct procedures may be initiated against the student hosting the guest.
- 12.4** Guests in violation of any departmental or College policy while in student housing or other areas of the College will be asked to leave the residence hall immediately, and may be banned from the building and/or campus in the future.
- 12.5** Gatherings in any residence hall space are not to exceed the maximum fire code occupancy for that space.

**Section 13: HARASSMENT**

Dominican College strives to *promote and maintain* a college community free from threats, intimidation, stalking, harassment and other harassing behaviors. These behaviors may include, but are not limited to:

- 13.1** repeated, unwanted/unsolicited contact that includes, but is not limited to:
- 13.2** face-to-face contact, telephone calls, voice messages, text messages, electronic video and/or photography, electronic mail, instant messages, written letters, unwanted gifts; verbal or written abuse, threats, harassment, coercion, or
- 13.3** any other conduct that places another individual in reasonable fear of his or her safety through words or actions directed at that person,
- 13.4** substantial interference with the working, educational or personal environment of the individual;
- 13.5** persistent offensive, threatening communication through the internet, via e-mail, texting, social networks or other electronic devices.

*Students and all members of the Dominican College community are encouraged and expected to exercise judgment and respect for one another with regard to personal privacy and interactions, both in person and via other means of communication.*

*Zero tolerance extends to those who retaliate for complaints of harassment. Dominican College views retaliatory harassment to be just as severe as the initial harassment itself. For additional information and resources on harassment, please refer to the Dominican College Policy Manual: Volume II, Section 2.1.7, pages 5-9. In the case of Sexual Harassment, please see Section 20.*

#### **Section 14: HATE CRIMES**

Dominican College takes Hate Crimes very seriously. All members of the Dominican College Community are entitled to a learning and/or working environment free of discrimination based on race, color, creed, religion, ancestry, gender, sexual orientation, physical or mental disability or national origin.

In addition to applicable criminal statutes, Hate Crimes and "Bias Incidents" are also violations of the Dominican College Code of Conduct. A "Bias Incident" is defined as behavior or actions discriminating against another based on race, religion, sexual orientation, ethnicity, national origin, gender, age, disability or veteran status (including Vietnam era veterans).

Those committing a hate crime must understand that the penalties for hate crimes are very serious under local penal law, and further penalties will be imposed when the crime is committed on College property.

#### **Section 15: HAZING**

Dominican College has a long-standing commitment to promoting a safe and respectful environment for its community. The administration opposes and will not tolerate any form of hazing by any individuals, groups, teams, or registered student organizations.

Dominican College defines hazing to include any action or situation created by a student, administrator, faculty or staff member, visitor, licensee, invitee or organization, on or off the Dominican College campus, which recklessly or intentionally harms, damages, or endangers the mental or physical health or safety of a person for the purpose of initiation or entrance into or affiliation with any organization or group operating within the College; or b) creates an environment within the College Campus that is demonstrably embarrassing to a person and violates human dignity.

Examples of hazing include, but are not limited to:

- 15.1** any brutality of a physical nature, such as whipping, beating, paddling, branding;
- 15.2** forced calisthenics;
- 15.3** exposure to the elements, wearing more or less clothing than the temperature or weather permits;
- 15.4** forced/encouraged consumption of any food, liquor, drug, or other substance;
- 15.5** other forced activity which would adversely affect the physical or mental health or safety of the student;
- 15.6** any activity which would subject the student to mental stress, such as sleep deprivation, encouraged exclusion from social contact, forced/encouraged conduct which would result in extreme embarrassment, or forced/encouraged activity which could adversely affect the mental health or dignity of the student, forced/encouraged defacing or stealing of property.

The College may refer violations to the appropriate authorities for prosecution. In addition to any penalty prescribed by the New York Penal Law (see below), the College's penalty for violation of the Anti-Hazing policy shall be as follows:

- 15.7** For individual administrators, students, faculty or staff members, violation will result in suspension, expulsion, or other appropriate disciplinary action depending on the severity of the situation;
- 15.8** For visitors, licensees or invitees, violations will result in ejection from the campus;
- 15.9** For any group or organization, the violation will result in the rescission of any previously issued permission to operate on the Campus or the refusal of permission to operate on the Campus as the case may be.

New York Hazing Law:

1. Hazing in the first degree: A person is guilty of hazing in the first degree when, in the course of another person's initiation into or affiliation with any organization, the person intentionally or recklessly engages in conduct which creates a substantial risk of physical injury to such other person or a third person and thereby causes such injury. Hazing in the first degree is a class A misdemeanor;
2. Hazing in the second degree: A person is guilty of hazing in the second degree when, in the course of another person's initiation or affiliation with any organization, he intentionally or recklessly engages in conduct which creates a substantial risk of physical injury to such other person or a third person.

#### **Section 16: MISAPPROPRIATION**

Dominican College students and sanctioned student organizations may not represent themselves as having the authority to enter into contracts or agreements that affect Dominican College in any way. Only the President of Dominican College and the Vice President for Financial Affairs and Chief Fiscal Officer, or their specific designees, are empowered to sign contracts that bind the College.

### **Section 17: NOTIFICATION OF CRIMINAL ARREST**

- 17.1** A student is responsible for notifying the Office of Student Development of any off-campus arrest.
- 17.2** When the Vice President for Student Development/Dean of Students is informed of the arrest of a student, the College will send a letter to the student requiring that the student make an appointment for an interview with the Vice President for Student Development and Dean of Students. During this interview, the facts involved in the student's arrest, the student's obligation to keep the College informed of the progress of the criminal charge(s), and the student's obligation to advise the College of the final disposition of the criminal charge(s) will be discussed with the student.
- 17.3** Withdrawal When Felony Charges are Pending: The College may withdraw any student when felony charges are pending against that student, subject to the procedures set forth in the College Discipline System.
- 17.4** Emergency Suspension: The College may remove any student where the continued presence of the student on-campus poses a threat to safety or the rights, welfare, or property of another.

### **Section 18: OFF-CAMPUS CONDUCT VIOLATIONS**

Dominican College reserves the right to address violations of local, state, or federal law.

- 18.1** A student who has been charged or found guilty of a violation should be aware that the College may also sanction the student.
- 18.2** A student's off-campus behavior that negatively affects the mission or reputation of the College is subject to College conduct action.

### **Section 19: RESIDENCE HALL REGULATIONS**

A residence hall resident shall comply with all provisions of this Code of Conduct and the Residence Life Policies outlined in the Guide to Residence Life. For additional rules and responsibilities that supplement the Code of Conduct, see the Housing Contract and Residence Hall Student Rights and Responsibilities. Residents are responsible for the behavior of their guests and for ensuring that guests comply with all Dominican College policies, rules and regulations.

### **Section 20: SEXUAL HARASSMENT**

A student shall not engage in harassing behavior, including but not limited to sexual harassment, as defined by the College's Discrimination and Harassment Policy.

- 20.1** Sexual harassment is defined as unwelcome verbal or physical conduct of a sexual nature that has the effect of unreasonably interfering with an individual's work or academic performance or that creates an intimidating, hostile, or offensive working, educational, or living environment.
- 20.2** A form of sexual harassment exists when submission to or rejection of unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature results in adverse educational or employment action, or the threat of such adverse action, or limits or denies an individual's educational or employment access, benefits or opportunities.

*Zero tolerance extends to those who retaliate for complaints of sexual harassment. Dominican College views retaliation to be just as severe as the initial harassment itself.*

*The health, safety and well-being of our students are the College's primary concern. If you or someone you know is a survivor of any act of sexual violence, stalking or intimate partner violence, you are strongly encouraged to seek immediate assistance. Help is available 24/7 by calling 911 and/or the Rockland Family Shelter Rape Crisis Center at 845-634-3344 or [www.rocklandfamilyshelter.org](http://www.rocklandfamilyshelter.org).*

*You are strongly encouraged to contact the Dean of Students office as soon as reasonably possible to report any sexual misconduct that may have occurred at 845-848-5012 or in person in Rosary Hall.*

*For additional information and resources on sexual harassment, please refer to the Dominican College Policy Manual.*

### **Section 21: SEXUAL MISCONDUCT**

The College will not tolerate any acts of sexual misconduct. Sexual misconduct occurs when a person is physically forced, coerced, drugged, or physically or mentally does not have the capacity to give consent. The assault may be committed by an acquaintance or a stranger. Intoxication from alcohol and/or other drugs may produce such a state of mental or physical incapacity.

Specific violations of this standard include, but are not limited to:

- 21.1** Any uninvited, unwelcome advance, request for sexual favor, touching or kissing of a sexual nature, however slight, where such conduct places the victim in a position where the victim reasonably feels unable to avoid the uninvited conduct and/or;
- 21.2** Ignoring the objections of another person and/or;
- 21.3** Causing another's intoxication or impairment through the use of alcohol or other drugs; and/or
- 21.4** Taking advantage of another person's incapacitation, helplessness, or other inability to consent.
- 21.5** Conduct includes, but is not limited to, rape, sodomy or oral copulation, sexual assault, or battery.

Sexual harassment and assaults violate the standards of conduct expected of every member in the Dominican College community. Dominican College does not recognize a victim's signed consent, waiver, or release as an absolute defense to a claim of sexual assault. Sexual assault is a criminal act, which subjects the perpetrator to criminal and civil penalties under state and federal law as well as internal College discipline. In all cases, Dominican College will abide by and cooperate with local, state, and federal sanctions. Dominican College disciplinary action may include suspension, dismissal, or expulsion depending on the seriousness of the situation. Dominican College wants all survivors of sexual misconduct, including assault, stalking, and domestic and intimate partner violence to be aware of the many resources we offer to support them.

*Zero tolerance extends to those who retaliate for complaints of sexual misconduct. Dominican College views retaliation to be just as severe as the initial harm itself.*

*The health, safety and well-being of our students are the College's primary concern. If you or someone you know is a survivor of any act of sexual violence, stalking or intimate partner violence; you are strongly encouraged to seek immediate assistance. Help is available 24/7 by calling 911 and/or the Rockland Family Shelter/Center for Safety & Change Rape Crisis Center at 845-634-3344 or [www.rocklandfamilyshelter.org](http://www.rocklandfamilyshelter.org).*

*You are strongly encouraged to contact the Dean of Students office as soon as reasonably possible to report any sexual misconduct that may have occurred at 845-848-5012 or in person in Rosary Hall.*

*For additional information and resources on Sexual Assault, please refer to the Dominican College Policy Manual.*

## **Section 22: SMOKING**

To maintain a safe and comfortable living and learning environment and to ensure compliance with applicable state and local laws, smoking is prohibited in all College buildings and facilities. This includes all residence halls, academic and office buildings, dining centers, the gymnasium and reception areas, hallways, bathrooms and offices.

*Beginning Fall 2014, Dominican College will be updating the campus Smoking Policy. During the 2013-2014 Academic year, voluntary compliance with these new guidelines is requested.*

*For additional information and resources on the Smoking Policy, please refer to the Dominican College Policy Manual.*

## **Section 23: SOLICITATION**

The advertisement, solicitation or sale of any item or service on College property is prohibited unless the prior approval of the VPSDDC or designee has been secured.

## **Section 24: STUDENT DRESS CODE**

Students are expected to dress appropriately and to present a general appearance of good taste and grooming, appropriate to the situation. Extreme modes of dress (i.e., transparent blouses, bare chests or midriffs, overtly sexual clothing, gang colors or logos, obscene slogans or pictures, bedroom wear, etc.) that interfere with health or academic work are not in keeping with the standards expected of Dominican College students and will subject a student to possible disciplinary action.

Classroom instructors, fieldwork and clinical supervisors, and College staff in charge of College events have the right to refuse entrance to students dressed in inappropriate attire. Students who repeatedly dress inappropriately will be referred to the Vice President for Student Development and Dean of Students for possible disciplinary action.

## **Section 25: THEFT**

Theft is defined as taking or possessing the property of another without right or permission. Students shall respect the property of the College, its guests, and all members of the College community. Specific violations of this standard include, but are not limited to:

- 25.1** The unauthorized taking, misappropriation, possession, retention, or disposal of any property owned or maintained by the College, another student, a guest, a person attending a College sponsored event, or any other person.
- 25.2** The unauthorized taking or use of any College owned or contracted service.
- 25.3** Possession of lost or misplaced items: Any lost or misplaced item that is found shall immediately be turned in to the Public Safety and Security office.

### **Section 26: WEAPONS**

The possession, use, storage or threat to use a weapon, explosive, or any other lethal material by unauthorized individuals on Dominican College property or at a College sanctioned activity is strictly prohibited. Dominican College considers the following items to be “weapons” for purposes of this policy:

- 26.1** Any firearm (including but not limited to, pistols, rifles, shotguns, or ammunition or any weapon or instrument from which a shot, projectile, or other object may be discharged by force, whether operable or inoperable, loaded or unloaded);
- 26.2** Any deadly weapon, defined as any instrument, item, or material readily capable of causing death or serious physical injury;
- 26.3** Any BB gun, pellet gun, air rifle, paint gun, sword (whether decorative or not), or other martial arts weapon;
- 26.4** Any use, possession, or carrying of firearms, handbilly, dirk knife, gravity knife, or other knives, explosives, or other weapons while on College owned or-controlled property, or at College sponsored-supervised activities;
- 26.5** Any bomb, knife, switchblade, gravity knife, billy club, blackjack, bludgeon, metal knuckles, slingshot, razor, bicycle chain, or ice pick;
- 26.6** Any explosive chemical or device including a substance or a combination of substances possessed or prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration, or detonation, including fireworks and illegal or potentially dangerous chemicals.

Possession of a license to possess or use any of the above items shall not constitute a defense of any violation of this policy. Violators of this policy are subject to appropriate discipline and/or criminal prosecution.

### **Section 27: VIOLATION OF COLLEGE POLICY**

Students must adhere to and not violate any written College policy or regulations contained in any official publication or administrative announcement of Dominican College, including but not limited to Volumes II and VI of the Dominican College Policy Manual.

### **Article III: DISCIPLINARY ACTION**

#### Section 1:

Disciplinary sanctions may be assigned anytime the Vice President for Student Development/ Dean of Students (hereafter referred to as the VPSDDS) and/or that officer’s designated representative feels inappropriate behavior has occurred. Sanctions include, but are not limited to:

- 1.1 fines,
- 1.2 disciplinary warning and/or probation,
- 1.3 assignment of community service hours,
- 1.4 revocation of guest privileges,
- 1.6 termination of the housing agreement and expulsion from the residence hall,
- 1.7 or dismissal from the College.

The College may also pursue legal remedies against students, when appropriate, by means of civil action and/or criminal prosecution. The VPSDDS reserves the right to administer Disciplinary Action and assign sanctions in all cases to the extent the VPSDDS deems is appropriate

and reasonably warranted under the circumstances.

The following is a list of specific disciplinary actions. It is not intended to be a comprehensive list of all possible violations or occurrences. As such, at the discretion of the VPSDDS, other offenses may also fall within the three categories below:

**Category A** offenses are those where the student's conduct warrants possible removal from the residence halls, and further subjects the student to possible suspension, dismissal, or expulsion from the College.

- Academic Dishonesty
- Alcohol Violations, Three or more offenses or possession of a keg or of other large containers
- Assault/Fighting/Physical Abuse
- Criminal Arrest
- Damaging College Property, repeated or excessive
- Drug Violations
- Endangering the Safety of Others
- False emergency information (e.g. Reporting false fire alarm or false bomb scare)
- Physical Assault
- Harassment
- Hate Crimes
- Hazing
- Sexual Harassment
- Sexual Misconduct
- Tampering with fire equipment or deliberately triggering a false fire alarm
- Theft
- Weapons possession

**Category B** offenses are serious conduct violations. Violations of this nature may be assigned various sanctions including but not limited to possible suspension, disciplinary probation, fines, and educational assignments and may NOT be worked off by community service.

- Alcohol, First and Second offenses
- Complicity
- Damaging College Property
- Disruptive Conduct
- Failure to Comply
- Failure to Exit Building During a Fire Alarm
- False information, Fraud, and Forgery
- Off-Campus Conduct Violations
- Violation of College Policy

**Category C** offenses are disruptive to the quality of life and order on campus. These violations may result in sanctions including but limited to warnings, policy reminders, community service, fines, and educational assignments.

- Cohabitation
- Guest Policy Violations
- Improper Use of Computer Equipment, Services and Resources
- Misuse of College Materials, Services, or Property
- Misappropriation
- Residence Hall Regulation Violations
- Smoking
- Student Dress Code

**Please note that repeated offenses or severity of a single offense may increase the way in which an individual incident is treated.**

#### **Article IV: STRUCTURE OF THE COLLEGE DISCIPLINE SYSTEM**

##### **Section 1: INTRODUCTION**

The conduct system of Dominican College is administered by the VPSDDS or that officer's designated representative. The system consists of the VPSDDS, the Assistant Dean for Student Development, the College Disciplinary Committee, the Academic Dean's Office (in cases involving academic integrity charges and disruptive classroom conduct), the Director of Residence Life, the Assistant Director of Resident

Life for Student Conduct and the Director of Public Safety and Security.

All College community members – faculty, administration, staff and students – have the right and are encouraged to report violations to the Vice President for Student Development/Dean of Students and/or the Academic Dean.

When an alleged violation of the Code of Conduct is reported to a College official, the allegation will be referred to the appropriate office for resolution. Non-academic, behavioral allegations will be referred to the Office of Student Development. Academic related misconduct is addressed and adjudicated in accordance with the Dominican College Academic Integrity Policy. In cases when students' misconduct is inextricably mixed with academic issues, the process outlined in the College's Student Code of Conduct and Conduct System will be followed.

Except in unusual circumstances, accused students will receive a written notification of the accusation(s) against them, an investigation by the appropriate College official(s), and as necessary, an opportunity to present information and witnesses if the information is in dispute, to determine the facts and a fair and impartial decision by the College based on the total information available. The VP Student Development/Dean of Students or his/her designee may issue interim disciplinary action at her/her discretion pending full investigation of a complaint or incident.

## **Section 2: HEARING OFFICERS OF THE COLLEGE**

In most circumstances, the Office of the Student Development, the VPSDDS or designee, will serve as the Hearing Officer for all violations with the exception of Academic Integrity. For violations of Academic Integrity, the VP for Academic Affairs or designee will oversee the process.

## **Section 3: JURISDICTION**

The VPSDDS or that officer's designee may assign a conduct sanction for violations of the Code of Conduct under the following circumstances:

- 3.1** The facts justify that an appropriate sanction be applied immediately; or
- 3.2** The student admits the facts of a case by either failing to respond to the accusations or by confirming involvement.
- 3.3** After investigation and fact-finding, the conduct officer establishes by a preponderance of evidence that a violation has occurred [evidence that a violation is more likely than not to have occurred].

In all cases where the facts or severity of the sanction are in dispute, students will be notified in writing of meeting and appeal procedures and other possible sanctions for violations.

## **Section 4: SANCTIONS**

- 4.1** The VPSDDS or that officer's designee may impose any sanction provided for in the College Sanctions (as set forth in Section 7 herein.)
- 4.2** The VPSDDS or that officer's designee shall further serve as the liaison with students who have been placed on disciplinary probation or separated from the College. When a student has been separated from the College, the VPSDDS or that officer's designee shall be responsible for informing the student of the procedure for re-instatement. The VPSDDS or that officer's designee has the responsibility and authority to carry out or direct summary suspension of students. The VPSDDS or that officer's designee also has authority to place holds on a student's further registration. A Disciplinary Officer releases information concerning the status of a discipline case to persons involved in the case. These may include the accuser, the witnesses, the student development staff, and other appropriate College officials.

## **Section 5: PROCEDURES FOR CONDUCT MEETINGS**

Cases of alleged violations of the Student Code of Conduct are resolved by either an Administrative Review Resolution or by the College Disciplinary Committee at the discretion of the College and its designated officers.

- 5.1** Administrative Review and Resolution
  - 5.1.1** The student will receive notice of an alleged violation of the Code of Conduct and a request to meet via the Dominican College e-mail system sufficiently in advance of the meeting to afford a reasonable opportunity to prepare a presentation. The notice shall state the specific regulation that the student is alleged to have violated, stating the time, date, and place of the occurrence.

- 5.1.2 In matters resolved through the administrative review process, a hearing officer investigates reported violations of the code of conduct. This generally involves reviewing reports of the incident, meeting with students to discuss the matter, gathering additional information from witnesses or other knowledgeable parties, and otherwise exploring the circumstances of the event.
- 5.1.3 At the conclusion of an investigation the College hearing officer has the authority to determine, based on a preponderance of evidence, whether or not a violation has occurred, and if so, to determine which sanctions or outcomes are appropriate under the circumstances.
- 5.1.4 Students are then provided with a written notification of the administrative resolution, including any violation, sanction or other actions being required by the College.

## 5.2 College Disciplinary Committee Resolution

If the VPSSDS or that officer's designee refers a case to the College Disciplinary Committee, normally the following procedures will be observed.

5.2.1 *Notice of Violations:* The student shall be informed of the alleged violations in writing sufficiently in advance of the meeting to afford a reasonable opportunity to prepare a presentation. The notice shall state the specific regulation that the student is alleged to have violated, stating the time, date, and place of the occurrence and will be informed of meeting procedures and possible sanctions. In addition, prior to and during the hearing, the student shall be afforded reasonable access to review the Case File. The "Case File" includes documents pertaining to the specific disciplinary matter and is considered an educational record pursuant to FERPA. The personal notes of College administrative, faculty and staff members and privileged information of other students are not included in the Case File and thus are not accessible.

5.2.2 *Conduct of Disciplinary Committee Meetings:* The Disciplinary Committee Meetings shall be conducted in such a manner as to do substantial justice and shall not be restricted unduly by rules of procedure. Information not directly related to the matter at hand will not be considered.

The focus of inquiry in disciplinary proceedings shall be the validity of invalidity of the accusations against those accused of violating the Code of Conduct. Formal rules of evidence shall not be applicable; nor shall deviations from prescribed procedures necessarily invalidate a decision or proceeding, unless significant prejudice to a student respondent of the College may result.

5.2.3 *Composition.* The Disciplinary Committee shall be composed of two students, a faculty member, a senior faculty member who shall serve as chairperson, and one administrator. In addition, two students, two faculty members, and an administrator shall be appointed to serve as alternates. The VPSSDS or that Officer's designee shall select the student membership from a pool of six students nominated by the Student Government Association and will appoint the administrator. Faculty shall be appointed by the Academic Dean.

5.2.4 *Term of Office.* Members of the College Disciplinary Committee shall serve for a term of one year and until successors are named, commencing on the last academic class day of spring semester. Members may be appointed for additional terms of office. Vacancies may be filled at any time.

5.2.5 The meeting shall be private in order to protect the confidentiality of the proceeding.

5.2.6 The accused student may challenge any member of the Committee on grounds of prejudice. The committee shall deliberate in private and determine, by majority vote (excluding the member being challenged), whether the member should be replaced by an alternate Committee member who will be designated by the Chair.

5.2.7 The student shall have the right to be assisted by an adviser of the student's choice, who must be a full-time administrative official, full-time faculty member, or full or part-time student of the College. The adviser, upon request of the student may:

- a. Advise the student in the preparation of the student's presentation.
- b. Accompany the student to all disciplinary meetings.
- c. Advise the student in the preparation of appeals.

The adviser shall not assume responsibility for conducting the presentation of the accused student, except that the adviser may assist the student in questioning all witnesses.

- 5.2.8 At the onset of the hearing, the Chair confirms that the referred student(s) understands the student's rights.
- 5.2.9 On behalf of the College, the accusations and supporting information may be presented by the Disciplinary Officer or by a person designated by the VPSDDS.
- 5.2.10 In the student's own behalf, the student shall have the right to make an opening statement, including admission or denial of charges, as well as call a reasonable number of witnesses who shall be subject to questioning by members of the Committee and the Disciplinary Officer, or the Dean's designee.
- 5.2.11 The accused student shall have the right to question all witnesses.
- 5.2.12 The testimony of unknown or unidentified witnesses shall not be admissible.
- 5.2.13 The Committee may address questions to any party or to any witness called by the parties, provided, however, that the accused student shall not be compelled against the student's wishes to testify or answer any questions. The student's silence shall not be considered evidence of guilt. The Committee shall limit the scope of the testimony to matters relevant to the accusation(s) and the defense thereof. The Committee and/or the accused student may request that the VPSDDS or that officer's designee require the presence at the meeting of any member of the College community, including the accused person. The Committee and/or the accused student also may request the VPSDDS or that officer's designee to require the production of records or other relevant information. In the event any person, including the student charged and/or the student's adviser, shall disrupt the meeting, the Chair of the committee shall exclude that person and proceed with the meeting in the individual's absence.
- 5.2.14 The Committee's decision shall reflect the validity or non-validity of the accusation(s) based on the preponderance of information available indicating one of the above. Preponderance of information means that a greater weight of evidence has been demonstrated in order to decide in favor of one side over the other, to determine whether a fact is true, and/or to establish that an event occurred. The decision that a preponderance of information exists must be based on the more convincing evidence and its probable truth or accuracy, not on the amount of evidence available.
- 5.2.15 No recommendation for the imposition of sanctions shall be based solely upon the failure of a person charged to answer the accusation(s). In the event of the refusal of the accused person to appear at the meeting, the information in support of the accusation(s) shall be presented, considered, and discussed. Any sanction imposed subsequently by the VPSDDS is effective immediately and the student will have no right to further appeal.
- 5.2.16 The Committee shall make a written report of the meeting consisting of:
- a. The notice of accusation(s) and other meeting documents.
  - b. A summary of the information presented.
  - c. The decision of the Committee relating to the validity or non-validity of the accusation(s) shall be transmitted to the VPSDDS or that officer's designee who will inform the student of a final decision. Except in unusual circumstances, within five business days the VPSDDS or that officer's designee shall implement the decision or amend it as appropriate based on facts.
  - d. The sanction(s) recommended.
- 5.2.17 The VPSDDS or that officer's designee may amend a Committee decision based on one or both of the following grounds:
- a. The findings of the committee do not adequately account for all available information.
  - b. The recommendation(s) of the Committee does not provide for appropriate sanction(s) for the offense.
- 5.2.18 If the student is found in violation, all appropriate hearing materials will be placed in the student's disciplinary file in the VPSDDS Office and be kept in accordance with the Records Retention Policy outlined in Volume II, Subsection 2.1.16.
- 5.2.19 The College may record disciplinary meetings. All recordings are filed and remain on file as the sole property of the College for future review. These recordings are the property of the College and will not be disseminated.

## **Section 6: APPEALS**

- 6.1 A student who wishes to appeal a decision of the Hearing Officer must submit a written request for an appeal within five (5) business days of notification of the decision. Requests for appeal will be reviewed by the VPSDDS or designee and granted only if one or more of the following criteria exist:

- 6.1.1 Inappropriate sanction, defined as a sanction outside the standard of what is defined in the Student Code of Conduct.
- 6.1.2 Procedural defect in the original hearing that would substantively affect the outcome of the hearing).
- 6.1.3 Presence of new evidence, unavailable at the time of the initial hearing.

The request shall be directed to the VPSDDS or that officer's designee. At the discretion of the VPSDDS, an appeal may stay the imposition of a sanction. The VPSDDS or that officer's designee will inform the student of the result of the appeal or may refer the appeal to the College Disciplinary Committee. During the appeal, the sanctions imposed shall be sustained and carried out while the appeal is pending. In cases of sexual misconduct, both the complainant and respondent parties have the right to request an appeal.

## **Section 7: SANCTIONS FOR VIOLATION OF REGULATIONS**

Some of the most common sanctions and outcomes are listed below. Failure to comply with sanctions or other requirements may result in additional charges or violations, or in holds being placed on student accounts.

When considering sanctions to be imposed, a range of factors may be considered, including but not limited to:

- The nature and severity of the incident;
- The disciplinary history of the student;
- The developmental needs of the student;
- The level of accountability and responsibility taken by the student;
- The level of cooperation from the student;
- The interests of the community and those impacted by the violation and;
- Any other aggravating, mitigating or relevant factors.

Disciplinary Sanctions may include:

**7.1 Disciplinary Warning:** Disciplinary warning is a notice to a student that previous conduct was questionable and that future breaches of conduct will be treated more severely.

**7.2 Disciplinary Probation:** The status of disciplinary probation is assigned for a specific period of time. While on disciplinary probation, a student is encouraged to seek advice and counsel from appropriate College offices. Disciplinary officers or the Disciplinary Committee may set forth terms of probation, including terms that restrict the student's participation in extracurricular activities. Disciplinary probation status may affect qualification for some awards, prizes, or student aid, particularly those stipulating conduct acceptable to the College. Disciplinary probation is recorded on the student's record.

**7.3 Disciplinary Suspension:** Disciplinary suspension is an action that excludes the student from registration, class attendance, residence on-campus, and use of the College facilities for a specified period of time. The privilege of the use of the College facilities is withdrawn by this action unless specific permission is obtained from the VPSDDS or that officer's designee. Parents are notified of the suspension status. Disciplinary suspension is recorded on the student's record. Upon termination of the period of suspension, the student shall be considered for registration in compliance with academic admission standards then in effect. Established proof of a further incident of misconduct, after the student is readmitted, may result in dismissal or expulsion.

**7.4 Disciplinary Deferred Suspension:** Deferred Suspension is a suspension that is delayed pending specified behavioral performance. A definite period of observation and review occurs during deferred suspension. If a student is again found responsible of violating the Code of Student Conduct, the suspension will take place immediately without appeal.

**7.5 Disciplinary Dismissal:** Disciplinary dismissal is the withdrawal of a student's privilege of registration, class attendance, residence on the campus, and use of College facilities with no promise (implied or otherwise) that the student may return at any future time. Parents of a student are notified of the disciplinary dismissal status. Disciplinary dismissal is recorded on the student's record

**7.6 Disciplinary Expulsion:** Disciplinary expulsion is the permanent withdrawal of a student's privilege of registration, class attendance or residence on campus and use of College facilities. The privilege of the use of College facilities is withdrawn by this action unless specific permission is obtained from the VPSDDS. Parents of a student are notified of the disciplinary

expulsion status. Disciplinary expulsion is recorded on the student's record.

**7.7 Loss of Privilege:** Loss of privilege is the withdrawal of a privilege or use of a service for a specific period of time consistent with the violation committed and the education of the student (e.g. housing privilege). Loss of privilege is recorded in the confidential disciplinary records of the VPSDDS or that officer's designee. Loss of privilege may be imposed separately or in addition to any other sanction(s).

**7.8 No Contact Order:** No contact orders are designed so that students involved in a campus conduct process do not have any communication with each other to help minimize further altercations between those involved. Students who have no contact orders are not to contact each other using ANY means. This includes, but is not limited to comments, words or gestures in person, through postal mail, email, social networking sites, or by having others (friends, acquaintances, family members etc.) act on his/her behalf.

**7.9 Restitution:** Requires a student to reimburse by transfer of property, money or services for destruction, damages to, or misappropriation of College property or the property of members of or visitors to the College community. Such reimbursement shall be charged to any student who alone, or through group activities, organizes or knowingly participates in the events causing the damages or costs. Restitution is recorded in the confidential disciplinary records of the VPSDDS or that officer's designee. Restitution may be imposed separately or in addition to any other sanction(s).

**7.10 Fines:** Fines may be imposed in accordance with published schedules. Fines may be imposed separately or in addition to any other sanction.

**7.11 Counseling Consultation or Referral for Services:** Requires a student to attend a referral for counseling or other services. Students assigned this sanction will be required to make the appointment and attend the consultation by a specified deadline. The counseling office is permitted to notify the VPSDDS or designee when the mandated referral has been completed, but will maintain confidentiality regarding the content of all consultations.

**7.12 Other Educational Sanctions:** Educational sanctions are meant to help students learn from their mistakes. Other educational sanctions such as required community service, required attendance at educational activities, letters of apology, or independent assignments may be imposed consistent with the nature and severity of the violation(s). Other educational sanctions may be imposed separately or in addition to other sanction(s).

**7.13 Residential Summary Suspension:** A residential summary suspension requires that a student immediately leave the College Residence Halls. It may be imposed upon a student when a College official, designated by the President, has reasonable cause to believe the student is an immediate threat to the safety of oneself or other persons or property or is an immediate threat to disrupt essential operations of the College. The official may rely upon information supplied by others. Any student summarily suspended from the residence halls that returns to the residence halls during the period of summary suspension shall be subject to disciplinary dismissal or disciplinary expulsion as well as arrest for criminal trespass. Permission to be on campus for a specific purpose must be granted in writing by the VPSDDS or that officer's designee or the President of the College. Any student subject to residential summary suspension shall be required to remain away from the residence halls until a disciplinary meeting is held. The meeting normally shall be held within five days of the notice of suspension.

**7.14 Summary Suspension:** A summary suspension requires that a student immediately leave the campus. It may be imposed upon a student when a College official, designated by the President, has reasonable cause to believe the student is an immediate threat to the safety of oneself or other persons or property or is an immediate threat to disrupt essential operations of the College. The official may rely upon information supplied by others. Any summarily suspended student who returns to the campus during the period of summary suspension shall be subject to disciplinary dismissal or disciplinary expulsion as well as arrest for criminal trespass. Permission to be on campus for a specific purpose must be granted in writing by the VPSDDS or that officer's designee or the President of the College. Any student subject to summary suspension shall be required to remain off campus until a disciplinary meeting is held. The meeting normally shall be held within five days of the notice of suspension.

